

DUAL TRAINING

ERASMUS+
KA2 – Cooperation and Innovation for Good Practices

Number of Agreement: 2014-1-ES01-KA202-004873

KICK-OFF TRANSNATIONAL MEETING

Madrid (Spain), 4th and 6th February 2015

MEETING AGENDA

PARTICIPATING PARTNERS

COORDINATOR.

Confederación Española de Organizaciones Empresariales, CEOE

PARTNERS

Centro Liber Formación
Ce.Sv.I - Centro per lo Sviluppo e l'Innovazione delle Imprese - Società cooperativa
CONSORZIO 609 COOP. SOC.
Handwerkskammer Potsdam
Ru Europe S.L

Meeting held by CEOE – c/ Diego de Leon 50, 28006 Madrid -Spain.

Wednesday, 4th February 2015

15.30

- Working meeting. Tasks, Budget and responsibilities of each consortium member: CEOE-LIBER- Handwerkskammer Potsdam

Thursday, 5th February 2015

9.00 – 17.00

- Welcoming by the hosting Spanish partner, CEOE.
- Presentation of the organizations partners. Each Partner will present its organization (free format)
- General presentation, of DUAL_T: Objectives, activities, expected results



Coffee break

- Discussion about the situation of the VET in Europe. Each partner will make a presentation of VET in its country. Presentation in power point (10 minutes per partner)
- Project work planning in particular for the WP2: Analysis and Design of European Good Practises. Survey. Proposal of methodology. Developed by Handwerkskammer Potsdam. Presentation in power point

13.00 Lunch Break

- Activities planning
- Tasks, Budget and responsibilities

Friday, 6th February 2014:

9.00 –17.00:

- Administrative, financial and managing aspects of the DUAL_T project: the budget, the payment and reporting procedures. Administrative and financial Guide

Coffee break

- Dissemination Guide: Target groups, communication tools, calendar, dissemination objective...
- Constitution of Dissemination Committee
- Constitution of and Steering Committee
- Next transnational meeting

Break for Lunch

- Working meeting. Tasks, Budget and responsibilities of each consortium member: CEOE-RU Europe- Ce.sv.i.coop- Consorzio 609 Coop. Soc.

Departure

Work language of the Meeting: English (with interpretation to Spanish)